

Quick Start Guide – Online Banking Enrollment

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- From www.unibank.com click Online Banking button in the top right corner, then click **Enroll Personal**; if using the mobile app to enroll, download the app for your app store, open app and click **Enroll Personal**

The image shows the UNIBANK online banking login page. At the top is the UNIBANK logo in purple. Below it is the heading "Welcome to Online Banking". There are two input fields: "User ID" and "Password". Below the password field is a checkbox labeled "Remember me". A dark purple button with the text "LOG IN" is centered below the form. Underneath the button are several links: "Forgot your password?", "Forgot your user ID?", "Schedule an Appointment", "Enroll - Personal", and "Enroll - Business". At the bottom, there are three circular icons: a person with a plus sign (labeled "Open An Account"), a location pin (labeled "Locations"), and a telephone handset (labeled "800-578-4270").

- Review online banking disclosures, once all disclosures have been reviewed, click **I Agree**.



Online Banking Agreement/Disclosures

Please note: This option is for existing personal banking customers of UniBank requesting access to Online Banking. If you wish to open a new account with UniBank, please click here. Commercial and Government Banking customers must call 800-578-4270.

Please open and review the following documents:

- UniBank Online and Mobile Banking Agreement and Disclosure
- UniBank Electronic Communication Delivery Consent and Authorization
- UniBank Electronic Funds Transfer Disclosure
- UniBank Online Bill Pay Agreement
- UniBank Bank to Bank Transfer Service Agreement

By clicking the "I agree" button, you agree to the terms and conditions set forth in the above agreement/disclosures. If you do not agree or acknowledge all of the above, click the "I don't agree" button and you will automatically cancel out of the online banking registration.

- Complete enrollment screens



Registration

Please enter the information below. All fields are required.

*Social Security Number

*Account Number

*Email Address

*Birth Date MM/DD/YYYY

MM/DD/YYYY



- Create a user ID, password and confirm password, then click **Register**

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Registration

Congratulations. You have successfully validated your information. You can now create an online banking account.

Please enter your User ID and Password that you would like to use to sign into your account. Your User ID needs to be between 6 and 26 in length, consisting of letters and numbers (no special characters) and is not case sensitive. The User ID you enter will be checked to make sure it is unique. If one already exists, you will be asked to enter another User ID.

Please enter a password. Your Password must include 3 of the following 4 criteria: lowercase letters (a-z), uppercase letters (A-Z), Digits (0-9), symbols (^!@#%&*()_+-=:;?.,/), and must be between eight (8) and twenty-two (22) characters.

After you have confirmed your password, click the **Register** button.

User ID

Password

Confirm Password

Cancel Registration

Register

- Create Security Questions and Answers, the answers are case sensitive. (Important: The way the answers are typed in here will be the same way the answers will need to be typed when prompted to answer questions); Click **Continue**.

The screenshot shows the UNIBANK website interface. At the top, there is a navigation bar with the UNIBANK logo on the left and a user profile icon labeled 'MAXINE MOUSE' with a dropdown arrow, along with 'Print' and 'Logout' links. A notification banner in the center reads 'Your account has been activated.' Below the navigation bar, there are links for 'Accounts', 'Transfers', 'Bill Pay', 'Open an Account', and 'Cards'. The main content area is titled 'Select your Security Questions and enter your Secret Answers'. It includes a paragraph of instructions: 'Please select your security questions below and provide answers to each. Enter your answers carefully as you will need to supply exactly the same answers if you are ever prompted with one of your security questions.' There are three dropdown menus for selecting questions: 'What is the first name of your oldest nephew?', 'What is the first name of your oldest niece?', and 'What is your mother's middle name?'. Each dropdown is followed by a text input field for the answer. At the bottom of the form is a 'Continue' button.

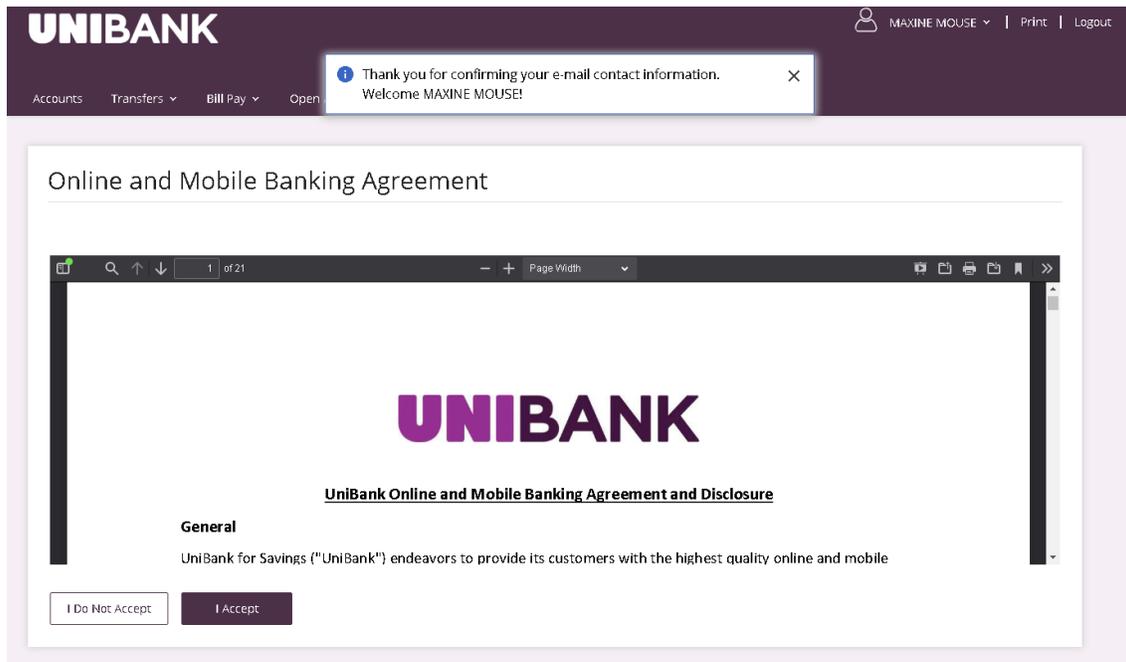
- Review the confirmation screen showing the questions you selected along with the answers you provided. If everything is correct, click **Submit**. If you need to make a change to an answer or question, click **Edit**.

The screenshot shows the UNIBANK website header with the logo on the left and user information 'MAXINE MOUSE' with a dropdown arrow, 'Print', and 'Logout' on the right. Below the header is a navigation bar with links for 'Accounts', 'Transfers', 'Bill Pay', 'Open an Account', and 'Cards'. The main content area is titled 'Please review your Questions and Secret Answers'. Underneath, it says 'Your Questions and Secret Answers' and lists three questions: '1. What is the name of the first company you worked for?', '2. What is the first name of your oldest niece?', and '3. What is your paternal grandfather's first name?'. At the bottom of the list are two buttons: 'Edit' and 'Submit'.

- Next you will be prompted to confirm your email address, if no changes are needed, click **Confirm**. If you have an additional email address or need to make a change to your email address, you may do so here. Once email information has been entered, click **Confirm**.

The screenshot shows the UNIBANK website header with the logo on the left and user information 'MAXINE MOUSE' with a dropdown arrow, 'Print', and 'Logout' on the right. Below the header is a navigation bar with links for 'Accounts', 'Transfers', 'Bill Pay', 'Open an Account', and 'Cards'. A yellow notification box at the top of the main content area says 'Please update or confirm your email address.' with a close button. The main content area is titled 'Verify or Update Email Address'. It contains a 'Primary Email:' field with the value 'maxine.mouse@disneyworldus.com'. Below that are two 'New Email Address:' and 'Confirm Email Address:' input fields. Underneath is a 'Secondary Email Optional: None Entered' label. Below that are two more 'New Email Address:' and 'Confirm Email Address:' input fields. At the bottom are two buttons: 'Cancel' and 'Confirm'.

- Review UniBank's Online and Mobile Banking Agreement and Disclosure, then click **I Accept**



- Review contact information that UniBank has on file is correct, if correct and no changes, click **No Changes**. If information needs to be update, update appropriate information, and click **Update**.

Please check that we have the correct contact info.
If you do not have a home phone, add your cell phone number into both Home Phone AND Cell Phone.


Primary Email
maxine.mouse@


Home Phone
(508)
Cell Phone
Tap here to add a cell phone


Street
MAIN STREET
City WHITINSVILLE **State** MA **Zip Code** 01588

- Enrollment for online banking is now complete.

Contact

For assistance, please contact your Relationship Manager or UniBank at 800.578.4270.